



COMMONWEALTH of VIRGINIA

Glen S. Tittermary
Director

Joint Legislative Audit and Review Commission
Suite 1100, General Assembly Building, Capitol Square
Richmond, Virginia 23219

(804) 786-1258

MINUTES

June 10, 2013

Attending

JLARC Members:

Delegate John M. O'Bannon, Chairman; Senator John C. Watkins, Vice-Chairman; Senator Charles J. Colgan, Delegate M. Kirkland Cox, Senator Janet Howell, Delegate Johnny Joannou, Delegate Chris Jones, Delegate James P. Massie III, Senator Thomas K. Norment, Delegate Robert Orrock, Delegate Lacey E. Putney, Delegate Lionell Spruill, Sr., Senator Walter Stosch.

JLARC Staff:

Glen Tittermary, Director; Hal Greer, Deputy Director; Justin Brown, Division Chief; Nathalie Molliet-Ribet, Division Chief; Lauren Axselle, Erik Beecroft, Drew Dickinson, Chris Duncombe, Kathy DuVall, Martha Erwin, Nicole Gaffen, Mark Gribbin, Nia Harrison, Paula Lambert, Joe McMahon, Ellen Miller, Laura Parker, Greg Rest, David Reynolds, Kimberly Sarte, Anna Seymour, Beth Singer, Walt Smiley, Tracey Smith, Christine Wolfe.

Others:

Phil Leone (Virginia Tech); Jason Powell, April Kees, Sarah Herzog (Senate Finance Committee); Katie Webb (Virginia Hospital and Healthcare Association); Karah Gunther (Virginia Commonwealth University); Ashley Colvin (Virginia Information Technologies Agency); Rob Lockridge, Collette Sheehy (University of Virginia); Anne Oman, Tony Maggio, Susan Massart (House Appropriations Committee); Sam Jones (College of William & Mary); Peter Blake, Katharine M. Webb (State Council of Higher Education for Virginia); Eric Sandridge (Auditor of Public Accounts); Brenda Atkins (Longwood University); Kim Parker (Virginia Military Institute).

The meeting was called to order at 10:02 a.m. by Delegate O'Bannon, Chairman. Delegate O'Bannon introduced Glen Tittermary, JLARC staff Director, who announced the resignation of Martha Erwin, JLARC's Publications Analyst. Subsequently, Mr. Tittermary introduced two new JLARC staff members to the Commission who will both provide assistance to staff as Publications Analysts: Kathy DuVall and Beth Singer who joined the staff on May 28th.

Following these introductions, Mr. Tittermary provided the Commission with a brief overview of the meeting agenda (Enclosure 1) and introduced Justin Brown who presented a briefing (Enclosure 2) of the *Trends in Public Higher Education* report (Enclosure 3). Mr. Brown answered several questions from the Commission throughout his presentation. At the conclusion of Mr. Brown's presentation, Delegate O'Bannon requested a motion to receive the report and authorize printing. A motion was made by Delegate Massie, seconded by Delegate Jones, and approved unanimously by the Commission.

Delegate O'Bannon then recognized Senator Watkins who provided a brief presentation of the Internal Service Funds subcommittee report (Enclosure 4) to the Commission. Following Senator Watkins remarks, Delegate O'Bannon requested a motion to receive the subcommittee report and approve the new VITA rates. A motion was made by Senator Watkins and seconded by Delegate Joannou. The motion was approved unanimously by the Commission.

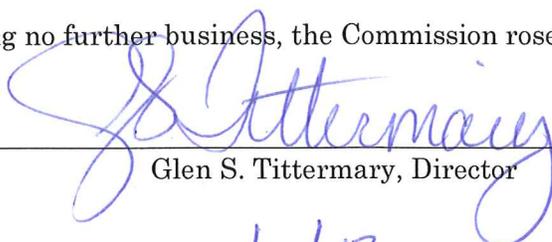
Subsequently, Delegate O'Bannon introduced Hal Greer, JLARC's Deputy Director, who provided the Commission with a brief description of the Crime Commission study request. Mr. Greer explained that JLARC staff are not able to complete the study in the requested timeframe. Delegate Jones stated that the study request should go through the normal process during the next General Assembly Session and made a motion that JLARC staff not move forward with the study. This motion was seconded by Delegate Spruill and approved unanimously by the Commission.

Mr. Tittermary then turned the Commission's attention to the last item on the agenda as a result of his recent announcement to retire on September 1, 2013: Process for Appointment of the JLARC Director. Mr. Tittermary directed the Commission's attention to the JLARC Staff Leadership Plan and the job advertisement draft for the Director position and requested their guidance regarding the process and timeframe. Senator Norment requested that the Selection Subcommittee referenced on page 2 of the JLARC Staff Leadership Plan have equal representation of the House and Senate. Delegate O'Bannon indicated that the full Commission will be included in the process of selecting a new Director. Delegate Jones stated that the Commission should appoint an interim Director to allow for more time to select a new staff Director. Senator Stosch asked Mr. Tittermary about the meaning of "or a related field" in the job advertisement and requested that this language be changed to more clearly capture the requirements for the position. Mr. Tittermary stated that he would revise the advertisement and redistribute the document to the Commission for their approval. Once approved, Mr. Tittermary indicated that the job advertisement will be posted on JLARC's website, in addition to the other websites described in the JLARC Staff Leadership Plan. Delegate O'Bannon then requested a motion to post a revised job advertisement for a new JLARC Director. A motion was made by Delegate Jones, seconded by Senator Watkins, and approved unanimously by the Commission. The Commission will appoint an interim Director at the July meeting and will plan to review potential candidates by August.

Lastly, Mr. Tittermary announced that the next Commission meeting is scheduled for Monday, July 8.

There being no further business, the Commission rose at 11:35 p.m.

Approved by: _____

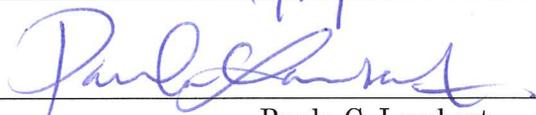


Glen S. Tittermary, Director

Date: _____

6/12/13

Prepared by: _____



Paula C. Lambert
Manager, Fiscal and Administrative Services &
Senior Legislative Analyst